



AURORA'S ENGINEERING COLLEGE, BHONGIR - 508116

OFFICE ORDER

Date: 07-07-2017

Ref.No: AEC/IQAC/2017-18/ _____ /01

Institutional Quality Assessment Cell (IQAC) is constituted with an aim to facilitate the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process; and to promote measures for institutional functioning towards quality enhancement. The members and functions of IQAC are given below.

S. No	Name	Designation	Role
1	Dr. T.R.Chaudhary	Principal	Chairperson
2	Mr. K. Chandra Sekhar	Vice-Principal	Coordinator
3	Dr. U.M. Choudary	Dean - Academics	Secretary
4	Dr. Ramesh B Nimmatoori	Secretary	Member
5	Dr. K.S. Raghavan	Ex-AGM BHEL, Discipline chief- Infotech Services	Member
6	Mr. Ajay Takher	Operation Head, PEPSICO	Member
7	Dr. B. Lakshamana Swamy	HoD, ME	Member
8	Ms. K. Vidya	HoD, CSE	Member
9	Mr. R. Sravan	HoD, ECE	Member
10	Mr. G.V.S.S.N Sarma	HoD, EEE	Member
11	Ms. T Divya Bhavana	HoD, CE	Member
12	Dr. K. Nagaraju	HoD, H&S	Member
13	Ms. Dhanalakshmi	Librarian	Member
14	Mr. V. Siddulu	Administrative Officer	Member
15	Mr. Ravindra	Physical Director	Member
16	Mr. Mahesh Anil	Alumnus	Member
17	Mr. Anirudh	Alumnus	Member

S. No	Name	Designation	Role
18	Mr. K Dinesh Reddy	Student	Member

Functions of IQAC

- a) Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution
- b) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process
- c) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality
- d) Dissemination of information on various quality parameters of higher education;
- e) Organisation of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles
- f) Documentation of the various programmes/activities leading to quality improvement
- g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices
- h) Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes

Principal

PRINCIPAL

**Aurora's Engineering College
BHONGIR, Yadadri Bhongir (Dist.)**

Copy to:

1. Secretary, AEC
2. Coordinator, IQAC
3. Members of IQAC
4. Office



AURORA'S ENGINEERING COLLEGE, BHONGIR - 508116

Ref.No: AEC/IQAC/2017-18/_____ /02

Date : 07-07-2017

Minutes of the IQAC Meeting held on 07-07-2017 from 10.00 am to 01.00pm

Members Present:

S. No	Name	Designation	Role
1	Dr. T.R.Chaudhary	Principal	Chairperson
2	Mr. K. Chandra Sekhar	Vice-Principal	Coordinator
3	Dr. U.M. Choudary	Dean - Academics	Secretary
4	Dr. Ramesh B Nimmatoori	Secretary	Member
5	Dr. K.S. Raghavan	Ex-AGM BHEL, Discipline chief- Infotech Services	Member
6	Mr. Ajay Takher	Operation Head, PEPSICO	Member
7	Dr. B. Lakshamana Swamy	HoD, ME	Member
8	Ms. K. Vidya	HoD, CSE	Member
9	Mr. R. Sravan	HoD, ECE	Member
10	Mr. G.V.S.S.N Sarma	HoD, EEE	Member
11	Ms. T Divya Bhavana	HoD, CE	Member
12	Dr. K. Nagaraju	HoD, H&S	Member
13	Ms. Dhanalakshmi	Librarian	Member
14	Mr. V. Siddulu	Administrative Officer	Member
15	Mr. Ravindra	Physical Director	Member
16	Mr. Mahesh Anil	Alumnus	Member
17	Mr. Anirudh	Alumnus	Member
18	Mr. K Dinesh Reddy	Student	Member

Agenda

1. Establishment of IQAC Cell
2. Introduction of IQAC committee members and role
3. Quality improvement initiatives
4. Any other

Resolutions

The following points were discussed in the meeting:

1. Welcoming the members of the IQAC committee by the Director. The composition of the IQAC was presented and approved by the Secretary.
2. The functions and the role of IQAC in improving the quality of academics were briefed.
3. Orientation course and effective diagnostic test were suggested to analyze the capabilities of the students and enhance the basic technical skills of the students.
4. Motivation of faculty and students towards extension activities for the benefit of the society has been highlighted. It was proposed to conduct environmental awareness programmes at National level.
5. The importance of e-learning has been discussed and proposed to establish NPTEL local chapter.
6. Awareness regarding anti-ragging to be stressed among faculty and the students.
7. Faculty members to be encouraged for using ITL methods in teaching.
8. A Campus recruitment training programme is planned for the final year students to improve the placements.
9. Collaborations with industry and organizations are stressed.
10. Documentation preparation for NAAC accreditation as per the guidelines of the Secretary.



Principal

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Aurora's Engineering College
BHONGIR, Yadadri Bhongir (Dist.)



AURORA'S ENGINEERING COLLEGE, BHONGIR - 508116

Ref.No: AEC/IQAC/2017-18/_____/03

Date: 09-10-2017

Minutes of the IQAC Meeting held on 09-10-2017 from 01.30 PM to 04.30 PM

Members Present:

S. No	Name	Designation	Role
1	Dr. T.R.Chaudhary	Principal	Chairperson
2	Mr. K. Chandra Sekhar	Vice-Principal	Coordinator
3	Dr. U.M. Choudary	Dean - Academics	Secretary
4	Dr. Ramesh B Nimmatoori	Secretary	Member
5	Dr. K.S. Raghavan	Ex-AGM BHEL, Discipline chief- Infotech Services	Member
6	Mr. Ajay Takher	Operation Head, PEPSICO	Member
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16	Mr. Mahesh Anil	Alumnus	Member
17	Mr. Anirudh	Alumnus	Member
18	Mr. K Dinesh Reddy	Student	Member

Agenda

1. Action taken for the points discussed during first IQAC meeting
2. Quality improvement initiatives
3. Any other

Action taken for the points discussed during the first IQAC meeting held on 07-07-2017

Ref.No: AEC/IQAC/2017-18/_____/02

1. An orientation programme was organized for the first year students on the following topics during July 2017.
 - Academic regulations & support systems
 - Priorities and goal setting
 - Quantitative aptitude
 - Personality development
 - Communication and presentation skills
 - Career development
 - Soft skills
 - Examinations
 - Entrepreneurship
 - Extension activities
2. As an environmental green initiative, 350 samplings were planted in the college campus by the Honorable Collector and Additional DCP, Rachakonda, as a part of Harithaharam.
3. CSI student chapter was inaugurated by the department of CSE during October 2017.
4. Two day workshop on IOT for students was organized by department of CSE during October 2017.
5. NPTEL local chapter was established in which 250 faculty and students members enrolled to various Engineering, science, humanities and multi-disciplinary courses.
6. ITL methods were included in the session plan and faculty used various ITL tools and NPTEL videos to explain the concepts to the students in the classroom.
7. Faculty members from various departments have enrolled their names under SWAYAM in order to enhance their skills.
8. Reconstitution of Anti-ragging committee.
9. Placement and training cell organized soft skills training program for the final year students during August 2017.
10. Heads of the departments are given guidelines about NAAC accreditation, the qualitative and quantitative key-indicators and data templates relevant to seven criteria during August 2017.
11. MoUs have been signed with Oracle, Ramtech Industries, Tech Trunk Technologies, Foymr Technologies.
12. Faculty members of AEC have opted for ISTE (Indian Society for Technical Education) membership for improving the quality through FDPs.

Resolutions

The following points were discussed in the meeting:

1. The NAAC coordinator and Criteria coordinators have been shortlisted for preparing the IIQA and SSR documents as per NAAC guidelines.
2. Workshops and guest lectures are to be conducted by all the departments for the rest of the semester and the heads of the departments are asked to choose the topics, areas and resource persons for them.
3. NPTEL course on outcome based pedagogic teaching methods to be made mandatory for all the teaching faculty members to improve the quality of the teaching.
4. It was unanimously agreed to enhance research and development activities by encouraging research based work culture.
5. A faculty development program on "Recent trends on NDT & its applications" was proposed for the faculty members during Jan 2018.
6. It was resolved to conduct academic audits at frequent intervals.
7. The heads of the departments were elaborated about various funding schemes under AICTE and Ministry. Project and conference grants to be applied by the departments by Dec 2017.



Principal

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